

POLICE



DEPARTMENT

KERALA

**PROCEEDINGS OF THE ADDITIONAL DIRECTOR GENERAL OF POLICE
(HEADQUARTERS)**

POLICE HEADQUARTERS, THIRUVANANTHAPURAM

Present : S AANANTHAKRISHNAN IPS

Sub : Subsidiary Central Police Canteen- Central Management Committee-
Decision regarding the uniformity in the functioning of District
Canteens- Orders issued-Reg

Read : Minutes of the meeting of Central Management Committee held on
26.07.2018 (Agenda No. 13)

Order No : J2-29975/2018/PHQ Dated. 21-09-2018

The Central Management Committee of Subsidiary Central Police Canteens meeting held on 26.07.2018 discussed the matter of introducing uniformity in the functioning of all District Subsidiary Central Police Canteens. It has been noticed that in some districts, Subsidiary Canteens are functioning based on their convenience. Such tendencies to decide their own time will affect the uniformity of functioning of the canteens and their total performance.

In this regard, Central Management Committee has decided that all canteens should work from 11 AM to 6 PM on all working days. Tuesday will be common holiday to all Subsidiary Central Police Canteens. All Canteens should work on sundays. Sufficient advertisement will be given to those canteens which are not functioning on sunday at present. The sales performance will be automatically increased gradually. It is also decided to start a customer friendly "self service counter" where the bills can be originated by the customer himself in all District Subsidiary Central Canteens. The system will facilitate those who purchased only limited items. They can raise their bills of their own by avoiding queue system and pay the amount by swiping themselves.

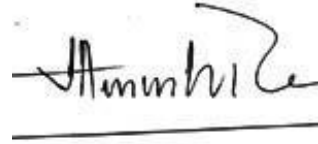
It is also decided to introduce a staff pattern in all canteens. A SoP is proposed by Shri Jose George IPS (Rtd), State Level Coordinator. Central Management Committee entrusted IGP HQrs, PHQ to examine the SoP and finalize the same. He can constitute a committee including one or two Presidents or Managers/ Asst Managers from Subsidiary Canteens. He can co-opt any member from the Department or outside the Department if required. The committee will give a finalised SoP to the Central Management Committee for recommending the same to SPC for approval



J2-29975/2018/PHQ



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21-09-2018

S AANANTHAKRISHNAN IPS,
Additional Director General of Police

To : IGP HQrs, PHQ for information and necessary action.
All Presidents/ Managers of Subsidiary Central Police Canteens for
information and implementation of uniformity in all canteens.

Copy : All List B Officers/ CAs to SPC/ ADGP HQ/ IGP HQ/IGP Admn and other
To : staff officers in PHQ



J2-29975/2018/PHQ



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Endt No B3-11432/2017/ID Dated. 25-09-2018

Copy of Proceedings received from ADGP (HEADQUARTERS)PHQ TVM, vide No. J2-29975/2018/PHQ Dated 21-09-2018 is forwarded to All Officers for information and necessary action.

ANITHA CS

Junior Superintendent
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