

**BRANCH : Puttadi**  
**Idukki Dist, Kerala Tel: 04868277250**

---

PTD/ / 2017

10.02.2017

The Superintendent of Police,  
Office of the Superintendent of Police,  
Kuyilimala,  
Idukki District.

Respected Sir,

Sub: E-treasury (OTC) arrangement of Govt. Departments with Federal Bank

Ref: Government order No.12/2017/Fin dated 31.01.2017

Federal Bank got sanction to implement the standardized model of the e-receipt under OTC(Over The Counter) Agency model for collecting receipts on behalf of Govt.of Kerala among other 8 Banks as per the Government Order 12/2017 Fin.dated 31.01.2017. The arrangement involved 42 Governement Department including Police Department.

Its our privilege to associate with the Police department to collect the government funds on behalf of Kerala Government. On contacting our nearby Sub Inspector of Police, Vandanmedu Police Station, it is informed that they require an intimation/direction from Superintendent of Police to start the transaction. The distance of the Police Station to our Bank is hardly 3 Km, it is very convenient to remit the daily collection.

Hence we request your good office to give necessary intimation to Police Station, Vandanmedu to start Government transaction with Federal Bank, Puttadi.

Yours Faithfully,

Raju B Paulose,

Senior Manager.

Encl: Government Order





**GOVERNMENT OF KERALA**

**Abstract**

**e-treasury - Collection of Government money through all branches of e-treasury integrated banks – Approved – Orders Issued.**

**Finance (Streamlining) Department**

**G.O.(P) No.12/2017/Fin.**

**Dated, Thiruvananthapuram, 31.01.2017**

- Read: 1. G.O.(P)No.310/2014/Fin. Dated 30.7.2014.  
2. G.O.(P)No.89/2015/Fin. Dated 19.2.2015.  
3. G.O.(P)No.332/2015/Fin. Dated 4.8.2015.  
4. G.O.(P)No.69/2016/Fin. Dated 10.5.2016.  
5. G.O.(P)No.122/2016/Fin. Dated 25.8.2016.  
6. Letter No.BD(T)No.1576/12.02.002/2016-17 dated 4.1.2017 from DGM, RBI, Thiruvananthapuram.

**ORDER**

As per the Government Order read 1<sup>st</sup> above, Government introduced e-treasury, an online portal facilitating electronic receipt and payments. Subsequently, 14 designated banks, including the 3 agency banks were integrated with e-treasury vide G.Os read 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> above so that customers having net banking account in any of these banks can make online payments in favour of Government for availing various services. Thereafter Government also provided a facility for receiving physical cash from public at treasury counters relating to remittances under e-treasury vide G.O. read 3<sup>rd</sup> above.

At present the money collected at Government Offices can be remitted to Government account through treasuries/treasury branches of the 3 agency banks only. This has resulted delay in crediting money into Government account since the reach of treasuries is limited. In the circumstances, Government have decided to extend the scope of e-treasury so that the public/departmental officers can make payment at all branches of e-treasury integrated banks. Based on the consent received from nine e-treasury integrated banks, the approval of RBI was sought and RBI as per letter read above has permitted collection of Government money at all branches of these banks.

In the above circumstances, Government are pleased to introduce the system of collection of Government money at all branches of e-treasury integrated banks as follows:

- i. The new system will be come under operation in a phased manner. In the initial stage departmental collection alone will be accepted at bank counters. After stabilization, the public can also remit money at bank counters directly.
- ii. Collection of money from departmental officers will be functional w.e.f. 1.2.2017.
- iii. SBI, SBT, Canara Bank, Corporation Bank, Bank of India, IDBI Bank, UCO Bank, Punjab National Bank, Indian Bank, Bank of Baroda, Indian Overseas Bank, Federal Bank, Union Bank of India and Andhra Bank are the banks participating in this process.
- iv. The departmental officers shall consolidate the money received in each day on head of account wise and generate pay in slip with a GRN against each head of account in the e-treasury system.
- v. The money collected in the office along with the pay in slips generated will be submitted to any nearest bank branch of the above mentioned 9 banks.
- vi. The bank branch can register in the e-treasury system using IFS Code as user name. The bank can verify the authenticity of the pay in slip using GRN and accept the money. The branch shall credit the money into the 'Collection Account' of the branch.

- vii. At the end of the day the bank branch shall transfer this money to the pooling account of the bank already functional in the e-treasury system. From the pooling account the money will be credited to Government account on t+1 basis.
- viii. As per the RBI guidelines, the transaction in this system will be treated as physical transactions and the bank shall make appropriate flagging to identify these transactions from electronic transactions.
- ix. The Director of Treasuries and NIC shall take appropriate steps to the smooth functioning of this mode of e-treasury transaction.
- x. The Director of Treasuries shall facilitate necessary training to all departmental officers /banks regarding e-treasury operations.

(BY ORDER OF THE GOVERNOR)

**Dr. K.M. ABRAHAM**

Additional Chief Secretary to Government

To

The Principal Accountant General (A&E/G&SSA), Kerala, Thiruvananthapuram.

The Accountant General (E&RSA), Kerala, Thiruvananthapuram.

The Director of Treasuries, Thiruvananthapuram.

All Heads of Departments.

All Departments of the Secretariat.

All District/Sub Treasury Officers (Through Director of Treasuries).

The Regional Director, Reserve Bank of India, Thiruvananthapuram -33.

All Public Sector Banks.

The State Informatics Officer, NIC, Thiruvananthapuram.

The Director, Information & Public Relations Department (for Press release).

The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)

Stock File/Office Copy

Forwarded/By Order



Section Officer

## **The operational guidelines for the collection of hot cash at all branches of e-treasury integrated banks.**

**Ref:- G.O.(P) No.12/2017/Fin dated 31.01.2017**

### **Departmental user**

- The Departmental user shall obtain user credentials to e-treasury from the nearest treasury office.
- The departmental officer shall accept cash in office after login into the e-treasury system and customer shall be given a copy of TR5 receipt generated from the system.
- At the end of the day, a consolidated pay in slip shall be generated for each head of account, based on which the officer shall remit the money collected to the nearest bank branch attached to the e treasury system or a nearby treasury office.
- One copy of the e- chalan issued by the bank containing bank reference number (BRN) shall be kept in the office for audit purpose.
- The offices like village offices/RT offices/Registrar offices etc. where remittances from large number of public takes place can continue to issue manual TR-5 receipts/ internal system generated receipts to the customers at the time of accepting money. But those offices shall also generate a head of account wise pay in slip from e treasury system for the bulk amount at the end of the day and remit the money so collected into the nearest branch of the bank /treasury on the basis of the pay in slip
- No chalan remittance other than those generated through e treasury system will be permitted at treasury/bank by the departmental offices from 1.2.2017.
- The departmental users can approach nearest treasury for any help/training in the case of e-treasury related operations.
- Please visit [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in) for GO(P) No.12/2017/Fin dated 31.01.2017.

### **Bank user**

- All branches of banks integrated with the e-treasury system (see G.O.(P) No.12/2017/Fin dated, 31.1.2017) shall accept the remittances made by departmental officers based on the pay in slip generated from the e-treasury system.
- The bank user shall login into the e-treasury system using the user credentials and fetch the data using the Government Reference Number (GRN) in the pay in slip.
- The money so collected shall be remitted to a collection account maintained in each branch of the respective bank.

- Thereafter the branch shall transfer the amount from the collection account of the branch to the pooling account of Government with the e-treasury integrated branch of the respective bank using internet banking credentials.
- After successful transfer the e-chalan with bank reference number (BRN) shall be generated from the system and handed over to the departmental officer.
- The nodal branch of each bank shall transfer the money from this pooling account to the Government account maintained by RBI on t+1 basis as in the case of e mode transaction.
- The agency bank branch shall transfer the money as was done hitherto.
- The banks can approach nearest treasury for any assistance/training in the case of e-treasury related operations.

#### **Treasury user**

- Treasury shall also accept the pay in slip as in the case of bank branches and issue e-chalan generated through the system after accepting the money.
- In this case the amount so collected at treasury will be remitted to the agency bank if it exceeds the imprest limit.
- Manual chalans by department officers shall not be permitted and e-treasury generated pay in slip shall be insisted w.e.f. 1.2.2017.
- Necessary assistance shall be provided to banks and department officers who approaches treasury for help relating to e-treasury operations.

For further assistance, please contact Directorate of Treasuries over phone **0471-2321154** or email- **keralatreasury@gmail.com**.

**POLICE**



**DEPARTMENT**

**KERALA**

**Endt No F2-3237/2015/PHQ Dated. 07-03-2017**

Copy of the GO(P) No. 12/2017/Fin dt 31/1/2017 regarding the collection of Government Money through e-treasury integrated banks and a copy of the detailed guidelines for operating the system is forwarded to all Units Heads for information and further necessary action. This may be brought to the level of all SHOs.

Krishnakumar B  
Accounts Officer  
For State Police Chief  
Police Headquarters, Thiruvananthapuram  
phq.pol@kerala.gov.in  
04712721547



F2-3237/2015/PHQ



4723a6

**POLICE**



**DEPARTMENT**

**KERALA**

**Endt No B1-11960/2017/ID Dated. 18-06-2018**

PHQ Endt. along with Govt order GO(P) No.12/2017/Fin dated 31.01.2017 regarding the collection of Govt. Money through e-treasury integrated banks and copy of the detailed guidelines for operating the system is forwarded herewith to all officers and sections in DPO for information and further necessary action..

Preetha P

Accounts Officer

For District Police Chief  
District Police Office, Idukki

spidk.pol@kerala.gov.in

04862232354



B1-11960/2017/ID



a863e9