



POLICE



DEPARTMENT

KERALA

Time Limit

No. A5-143986/2019/PHQ(1)

Police Headquarters,
Thiruvananthapuram
✉ phq.pol@kerala.gov.in

☎ 04712721547

Dated. 16-10-2019

From

State Police Chief
Kerala

To

All Unit Heads

Sir,

Sub : Police Dept-Estt-Departmental Promotion Committee (Higher) to prepare a Select List of Administrative Assistant fit for promotion as Senior Administrative Assistant/ Manager(PHQ) for the year 2019 (for the vacancies in 2020)-reg.

Kind attention is invited to the subject cited.

The Departmental Promotion Committee (Higher) to prepare a Select List of Administrative Assistants fit for promotion as Senior Administrative Assistants for the year 2019 (for the vacancies in 2020) is to be convened shortly. It is, therefore, requested that the Service details of the eligible Administrative Assistants to be included in the field of Choice, (The details should include 1.Name, 2. Date of Birth, 3. Qualification to the post, 4. Whether SC/ST, 5. Date of declaration of probation in the present cadre, 6. Position as per approved Seniority List, 7.Whether the incumbent was promoted temporarily to the present cadre, if so date of regularisation of temporary promotion, 8. Number of rewards, 9. Details of punishments(from 01.01.2016) 10. Details of Disciplinary proceedings pending, 11. Details of Crime case/ Vigilance Enquiry pending,12. Remarks) should be forwarded to PHQ **within three days** on receipt of this letter in a Proforma. The names of the 15 eligible persons in the cadre of Administrative Assistant are mentioned below. Date of promotion should be furnished in the seventh column and the copies of the punishments awarded/ pending should also be furnished along with the proforma report (If it was not issued from your office,then you should obtain it from the concerned office and send along with the proforma).You may circulate this letter to the concerned and obtain compliance and any omissions/mistakes will be informed to PHQ immediately on the receipt of this letter

Sl.No	Name	Date of Birth	Date of Retirement	opted districts	present unit
1	Elizabeth Thomas	30.05.64	31.05.2020	PTA/TVM/IDKY	DPO, PTA
2	M.V.SureshBabu	15.05.65	31.05.2021	KKD/WYND/KNR	DPO KKD City
3	P.Manoj Kumar	31.05.65	31.05.2021	TSR/KKD/MLPM	DPO TSR Rural
4	V.Gopalakrishnan	02.04.65	30.04.2021	TVM/KLM/PTA	PHQ
5	Jose Raj A.S	08.04.1965	30.04.2021	TVPM/KLM/PTA	CBCID HQrs
6	M.K.Madhavan	31.05.65	31.05.2021	PKD/TSR/MPM	KAP 2nd BN
7	Reena John	08.02.65	28.02.2021	TSR/EKM/PKD	DPO TSR City
8	C.P.Mary John	10.05.66	31.05.2022	TVPM/KLM/KNR	O/o the SP Railways



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9	T Lali	25.04.65	30.04.2021	TVPM/PTA/EKM	DPO TVPM RL
10	Suja Samuel	05.05.66	31.05.2022	TVPM/PTA/ALPY	Telecommunications
11	Shaju Jacob	02.04.66	30.04.2022	EKM/ALPY/IDI	EKM Range
12	Satheesh Kumar A	18.04.65	30.04.2021	TVM/KLM/PTA	TVPM Range
13	Sasidharan V	23.04.67	30.04.2023	MLPM/KKD/PLKD	MSP MLPM
14	K P Venugopalan	12.10.65	31.10.2021	PLKD/TSR/MLPM	TSR Range
15	S Sujaya	10.03.65	31.03.2021	KTM/EKM/ALPY	DPO KTM

Yours faithfully



Rahul R Nair IPS
Assistant Inspector General
For State Police Chief

Copy To : Jr.Suptds, G/T Branch. Please furnish the details of Disciplinary proceedings/punishments, if any initiated/awarded to the officers in the above list for the period from 1/1/2016 onwards. The copies of orders awarding punishment, if any, may be enclosed.

T4/T7 Seat Clerks to keep ready the Personal Files of the Officers.



POLICE



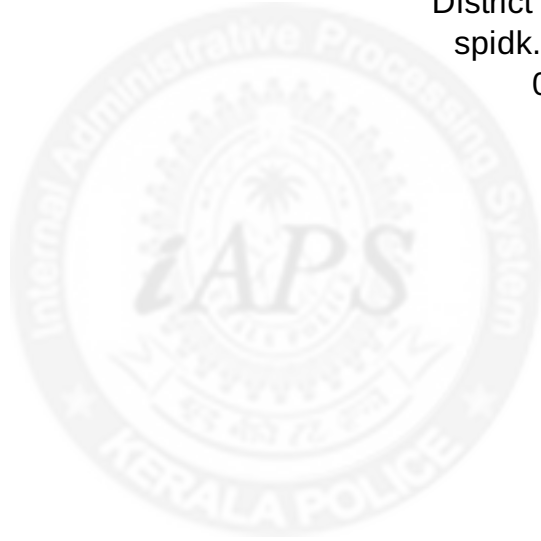
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Endt No A3-10533/2019/ID Dated. 17-10-2019

Copy of the letter received regarding the Departmental Promotion Committee (Higher) to prepare a Select List of Administrative Assistant fit for promotion as Senior Administrative Assistant/ Manager(PHQ) for the year 2019 (for the vacancies in 2020) is forwarded to all officers for information and necessary action. Objections if any may be forwarded at the earliest for onward transmission to PHQ

Roy Baby
Junior Superintendent
For District Police Chief
District Police Office, Idukki
spidk.pol@kerala.gov.in
04862232354



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