

POLICE



DEPARTMENT

**No. N2-332/2018/PHQ**

Police Headquarters,  
Thiruvananthapuram  
phq.pol@kerala.gov.in  
04712721547

Dated. 09-01-2018

From

**State Police Chief, Kerala**

To

**All Officers in list 'B'**

Sir,

Sub : Public Service – Acquisition and disposal of movable & immovable  
Property- Annual return for the year 2016 - reg.

Ref : Kerala Government Servants Conduct Rules, 1960

1. Under Rule 37 of the Kerala Government Servants Conduct Rules every Government Servant except those in the last grade shall submit to the Government not later than the 15th January each year a statement in the form given in Appendix A to the said rules showing all the movable & immovable properties of which he/ she stood possessed or in which he had an interest at the close of the preceding calendar year .

2. Annual return with regard to the acquisition and disposal of movable / immovable property for the year 2017 in respect of all **Gazetted Officers (except IPS Officers)** in the prescribed proforma in appendix A of Rule 37 of KGSC Rules 1960 may be forwarded to Police Headquarters before 31st January 2018. All officers are requested to obtain and forward the same from all the Gazetted Officers working in their unit with a certificate to the effect that the returns for all the Gazetted officers with their unit have been collected and forwarded to Police Head quarters.

3. A list of Gazetted Officers working in your units as on 31/12/2017 may also be furnished along with the statements.

4. Another Certificate will also be furnished in respect of all NGOs in your unit from whom the returns are due, as follows :

“Certified that the statement of which I am the Custodian have been received and filed after proper scrutiny and appropriate action has been taken on irregularities noticed”.

5. In respect of persons from other departments working on deputation, the returns from them may also be obtained and forwarded to the concerned departments.

6. The returns should be obtained **in sealed cover** with full name and designation of the officer indicated on the cover with superscription Annual return for acquisition and disposal of immovable property for the year 2017.

The return in respect of all Gazatted Officers in your unit shall be obtained and forwarded together and should not be sent in piecemeal. **The return and certificates should reach Police Headquarters before 31st Jan 18.**

Yours faithfully



N2-332/2018/PHQ



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**Gopalakrishnan V**  
**Accounts Officer**  
For State Police Chief

- Copy To :
1. All Senior Supdts in PHQ
  2. CAs to all officers in PHQ
  3. Supdt. of Police (MT)
  4. Manager/Accounts Officer
  5. Chief Store Keeper
  6. All Junior Supdts/ FCs in PHQ. Please collect the Annual Property Returns in respect of Clerks/Typists in concerned sections and forward to N2 Seat.
  7. Stock File



N2-332/2018/PHQ



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**POLICE**



**DEPARTMENT**

**KERALA**

**Endt No G1(c)-1754/2018/ID Dated. 12-01-2018**

Copy of letter and proforma in connection with property statements during 2017 - 2018 is forwarded to all Police officers and Ministerial Staff of this unit for necessary action.

Sajith Kumar S  
Junior Superintendent  
For District Police Chief  
District Police Office, Idukki  
spidk.pol@kerala.gov.in  
04862232354



G1(c)-1754/2018/ID



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